



# Policy Documents

<b>Policy</b>	<b>Rev.</b>	<b>Date</b>
1.1 Children's Rights And Entitlements.pdf	7	16/11/2018
1.2 Safeguarding children young people and vulnerable adults Apr 2018.pdf	X	16/11/2018
1.3 Looked After Child.pdf	VIII	16/11/2018
1.4 Uncollected child.pdf	VIII	16/11/2018
1.5 Missing child.pdf	VII	16/11/2018
1.6 Online safety (inc mobile phones and cameras).pdf	I	16/11/2018
2.1 Employment.pdf	IX	16/11/2018
2.2 Student placements.pdf	VII	16/11/2018
3.1 Induction of staff and volunteers.pdf	VII	16/11/2018
3.2 First aid.pdf	VII	16/11/2018
4.1 Role of the keyperson in the setting.pdf	VIII	16/11/2018
5.1 Staffing.pdf	I	16/11/2018
6.1 Administering medicines.pdf	VIII	16/11/2018
6.2 Managing children who are sick infectious or with allergies.pdf	VIII	16/11/2018
6.3 Recording and reporting of accidents and incidents.pdf	IX	16/11/2018
6.4 Nappy Changing.pdf	VIII	16/11/2018
6.5 Food and drink.pdf	VII	16/11/2018
6.6 Food hygiene.pdf	IX	16/11/2018
6.7 Basic kitchen opening and closing checks.pdf	VII	16/11/2018
6.8 individual health plan.pdf	I	16/11/2018
7.1 Promoting positive behaviour.pdf	IX	16/11/2018
8.1 Health and safety general standards.pdf	IX	16/11/2018
8.2 Maintaining children's safety and security on premises.pdf	VII	16/11/2018
8.3 Supervision of children on outings.pdf	VII	16/11/2018
8.4 Risk assessment.pdf	VII	16/11/2018
8.5 Fire safety and emergency evacuation.pdf	VIII	16/11/2018
8.6 Animals in the setting.pdf	VII	16/11/2018
8.7 No smoking.pdf	I	16/11/2018
8.8 Health and Safety Risk Assessment Template Updated October 2013.pdf	VII	16/11/2018
8.9 Fire Safety Risk Assessment Template.pdf	VII	16/11/2018
8.10 Staff personal safety.pdf	I	16/11/2018

9.1 Valuing diversity and promoting inclusion and equality.pdf	VII	16/11/2018
9.2 Supporting children with special educational needs.pdf	X	16/11/2018
9 3 Social Wellbeing Audit.pdf	I	16/11/2018
9 4 Access Audit.pdf	I	16/11/2018
9.5 British Values.pdf	I	16/11/2018
10.1a Early Years Prospectus.pdf	XIV	16/11/2018
10.1b Privacy Notice.pdf	I	16/11/2018
10.2 Admissions.pdf	VII	16/11/2018
10.3 Application to Join.pdf	I	16/11/2018
10.4 Registration Form.pdf	XI	16/11/2018
10.5 Parental Involvement.pdf	VII	16/11/2018
10.6 Children's Records.pdf	VII	16/11/2018
10.7 Provider Records.pdf	I	16/11/2018
10.8 Transfer of records to school.pdf	I	16/11/2018
10.9 Confidentiality and Client Access to Records.pdf	VIII	16/11/2018
10.10 Information Sharing.pdf	VII	16/11/2018
10.11 Working in Partnership with other Agencies.pdf	VII	16/11/2018
10.12 Making a Complaint.pdf	VIII	16/11/2018
10.13 Childcare terms and conditions.pdf	I	16/11/2018
10.14 Notification of leaving form.pdf	I	16/11/2018
10.15 Schedule of fees.pdf	I	16/11/2018
10.16 Whistle blowing.pdf	I	16/11/2018
<b>Change History</b>	<b>New Rev</b>	<b>Date</b>
Full Policy review to match latest OFSTED numbering & content	As shown	16/11/2018

These policies were adopted/reviewed at a meeting of Medstead Pre-School & Nursery on the date(s) shown above. Each policy must be reviewed within 12 months of it's last review date.

Signed on behalf of the management committee: (Signed copy on file at Medstead Pre-school )

Date:

Signed::

Role of signatory: Chair